

**Chair**  
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**Commissioners**  
William D. Darby  
Patti Jones  
Mike Novak  
Jack W. Perry  
Betty Reinbeck  
Joseph O. Slovacek



**Executive Director**  
Harvey Hilderbran

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MEMORANDUM OF AGREEMENT  
BETWEEN  
TEXAS ASSOCIATION AFRICAN AMERICAN CHAMBERS OF COMMERCE  
AND  
TEXAS FACILITIES COMMISSION

This Memorandum of Agreement (hereinafter referred to as "Memorandum") is amended and extended to cover the timeframe from March 30, 2017 to March 30, 2019, or until one or both parties agree not to continue or renew the Memorandum by and between the Texas Association of African American Chambers of Commerce (TAAACC), an outreach affiliate, and the Texas Facilities Commission (TFC), a state agency, for the purpose of creating a relationship that will encourage and assist the development of participation by Historically Underutilized Businesses (HUBs) in contracting opportunities within the State of Texas. TAAACC and TFC will cooperate in the dissemination of information regarding purchasing procedures and procurement opportunities extended to HUB vendors in an attempt to increase the level of HUB contractual agreements.

**NOW THEREFORE, TFC and TAAACC agree to the following Outreach Initiatives:**

1. TAAACC will solicit its respective member chambers in an effort to identify and develop a listing of African American businesses that are HUB certifiable and qualify as HUB firms but are not currently certified by the state. TAAACC will encourage these African American business firms to obtain HUB certification.
2. Once these lists are compiled they will be submitted to TFC. TFC will communicate electronically with TAAACC to relay purchasing and HUB vendor information that could be used to help improve HUB participation.
3. TFC through the Comptroller's Statewide HUB Office will assist TAAACC members to become certified HUB firms. TFC will make electronic contact with TAAACC, advising TAAACC of existing or potential opportunities; and will provide information and presentations to TAAACC regarding the TFC HUB program and the solicitation process to maximize their opportunity to do business with the state.
4. TAAACC will promote this initiative by providing ongoing advocacy, publicizing success stories and serving as point of contact for their member chambers. TAAACC will work with TFC on suggestions and recommendations for improving the process.

**Texas Facilities Commission**

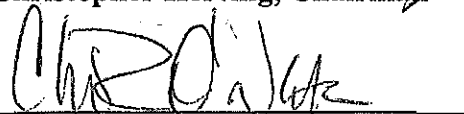
*Physical address: 1711 San Jacinto Blvd, Austin, Texas 78701*

—————★ *Planning and administering facilities in service to the State of Texas* ★—————

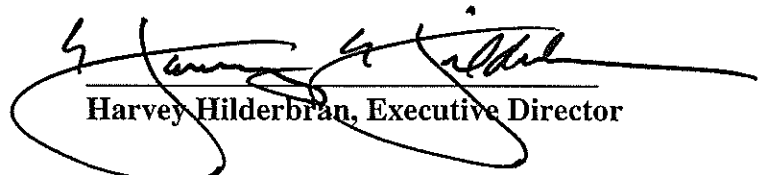
5. TFC will provide TAAACC with information upon request, on the proper protocol and process on how to request bid award information, in accordance with TFC rules and procedure.
6. TFC will identify representatives/staff to confer with and, if and when appropriate, serve as resources for TAAACC Professional Services Advisory Committee related to ongoing HUB Program issues.
7. TFC will provide TAAACC with TFC HUB forum information and events that could be beneficial to TAAACC members.
8. TFC will participate in chamber-related functions throughout the state in accordance with its strategies and budget allocation.
9. TFC will participate in HUB related workshops through TAAACC chamber members on "How to do Business with Texas Facilities Commission."
10. TAAACC will encourage HUB certified members to conduct more business with TFC.
11. TFC will assist TAAACC in developing their internal HUB performance measures to assist both entities in improving HUB participation.
12. TFC HUB staff will continue to provide education to TAAACC chamber members regarding business opportunities and how to access them at chamber functions, quarterly board meetings and annual conventions.
13. TAAACC will develop quarterly reports and an annual summary report, to be distributed, which includes summaries of the activities and accomplishments of the Memorandum.
14. This Memorandum of Agreement shall be effective as of March 30, 2017.

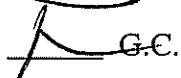
**TEXAS ASSOCIATION OF AFRICAN  
AMERICAN CHAMBERS OF  
COMMERCE**

  
\_\_\_\_\_  
Christopher Herring, Chairman

  
\_\_\_\_\_  
Charles O'Neal, President

**TEXAS FACILITIES COMMISSION**

  
\_\_\_\_\_  
Harvey Hilderbran, Executive Director

  
H.C.