



## TEXAS DEPARTMENT OF INSURANCE

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Commissioner of Insurance (113-1C)

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# Memorandum of Cooperation Agreement Between Texas Association of African American Chambers of Commerce and The Texas Department of Insurance

This Memorandum of Cooperation Agreement (Memorandum) is amended and extended to cover the timeframe from March 30, 2017 to March 30, 2019, or until one or both parties agree not to continue or renew the Memorandum by and between the Texas Association of African American Chambers of Commerce (TAAACC), an outreach affiliate and the Texas Department of Insurance (TDI), for the purpose of creating a relationship that will encourage and assist the development of participation by Historically Underutilized Businesses (HUBs) in contracting opportunities within the State of Texas. TAAACC and TDI will cooperate in the dissemination of information regarding purchasing procedures and procurement opportunities extended to HUB vendors in an attempt to increase the level of HUB contractual agreements. WHEREAS, TDI and TAAACC enter into this Memorandum effective March 30, 2017.

NOW THEREFORE, TDI and TAAACC agree to the following:

### **Outreach Initiatives:**

- 1) TAAACC will solicit its respective member chambers in an effort to identify and develop a listing of African American businesses that qualify as HUB firms but are not currently certified by the state. TAAACC will encourage these African American business firms to obtain HUB certification.
- 2) Once these lists are compiled they will be submitted to TDI. TDI will communicate electronically with TAAACC to relay purchasing and HUB vendor information that could be used to help improve HUB participation.

- 3) TDI, through the Comptroller's Office, will assist TAAACC members to become certified HUB firms. TDI will make electronic contact with TAAACC, advising TAAACC of existing or potential opportunities; and will provide information and presentations to TAAACC regarding the TDI HUB program and the bidding process to maximize their opportunity to do business with the state.
- 4) TAAACC will promote this initiative by providing ongoing advocacy, publicizing success stories and serving as point of contact for their member chambers. TAAACC will work with TDI on suggestions and recommendations for improving the process. As a sign of good faith and to serve as role models, TAAACC will request that their executive officers (where applicable) go through the HUB certification process.
- 5) TDI will provide to TAAACC, bid award information, in accordance with The Texas Department of Insurance rules and procedure.
- 6) The TDI will identify representatives/staff to confer with and (if and when appropriate) serve as resources for TAAACC Economic Development Committee related to ongoing HUB Program issues.
- 7) TDI will provide TAAACC information concerning HUB forums and other HUB related events sponsored by TDI.
- 8) TDI will provide TAAACC with a roster of TDI procurement contacts (resource guide).
- 9) TDI will participate in chamber-related functions throughout the state in accordance with its strategies and budget allocation.
- 10) TDI will provide after business hours workshops through TAAACC chamber members on "How to do Business with TDI".
- 11) TAAACC will encourage HUB certified members to conduct more business with TDI.
- 12) TDI and TAAACC will work jointly to develop measurable goals that will assist both entities in improving HUB participation.

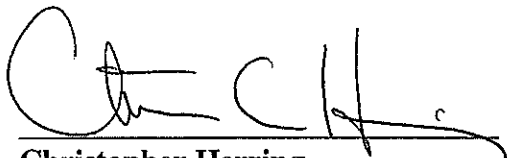
**Education of Businesses:**

TDI's staff will continue to provide education to TAAACC chambers regarding business opportunities and how to access them at chamber functions, quarterly board meetings and annual conventions.

**Report of Memorandum of Cooperation Agreement:**

TDI will develop an annual report, which includes summaries of the activities and accomplishments of this Memorandum.

**Texas Association of African  
American Chambers of Commerce**

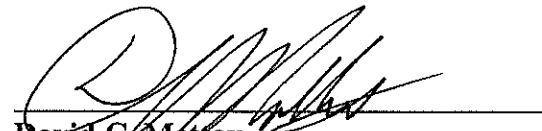


**Christopher Herring  
Chairman, Texas Association of  
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**Charles O'Neal  
President, Texas Association of  
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**Texas Department of Insurance**



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**Date: March 30, 2017**