

**Memorandum of Cooperation Agreement
Between
Texas Association of African American
Chambers of Commerce (TAAACC)
and
University of Houston**

This Memorandum of Cooperation Agreement (Memorandum) covers the timeframe from March 30, 2017 to March 30, 2019, or until (one or) both parties agree not to (continue or) renew the Memorandum by and between the Texas Association of African American Chambers of Commerce (TAAACC), an outreach affiliate and the University of Houston, for the purpose of creating a relationship that will encourage and assist the development of participation by Historically Underutilized Businesses (HUBs) in contracting opportunities within the State of Texas. TAAACC and the University of Houston will cooperate in the dissemination of information regarding purchasing procedures and procurement opportunities extended to HUB vendors in an attempt to increase the level of HUB contractual agreements. WHEREAS, the University of Houston and TAAACC enter into this Memorandum effective March 30, 2017.

NOW THEREFORE, the University of Houston and TAAACC agree to the following:

Outreach Initiatives:

- 1.) TAAACC will solicit its respective member chambers in an effort to identify and develop a listing of African American businesses that qualify as HUB firms but are not currently certified by the state. TAAACC will encourage these African American business firms to obtain HUB certification.
- 2.) Once these lists are compiled, they will be submitted to the University of Houston. The University of Houston will communicate electronically with TAAACC to relay purchasing and HUB vendor information that could be used to help improve HUB participation.

- 3.) The University of Houston, through the Comptroller's Office, will assist TAAACC members to become certified HUB firms. The University of Houston will make electronic contact with TAAACC, advising TAAACC of existing or potential opportunities; and will provide information and presentations to TAAACC regarding the University of Houston HUB program and the bidding process to maximize their opportunity to do business with the state.
- 4.) TAAACC will promote this initiative by providing ongoing advocacy, publicizing success stories and serving as point of contact for their member chambers. TAAACC will work with the University of Houston on suggestions and recommendations for improving the process. As a sign of good faith and to serve as role models, TAAACC will request that their executive officers (where applicable) go through the HUB certification process.
- 5.) The University of Houston will provide to TAAACC, upon request, bid award information, in accordance with the University of Houston rules and procedure.
- 6.) The University of Houston will identify representatives/staff to confer with and (if and when appropriate) serve as resources for TAAACC Economic Development Committee related to ongoing HUB Program issues.
- 7.) The University of Houston will provide TAAACC information concerning HUB forums.
- 8.) The University of Houston will provide TAAACC with a roster of procurement contacts (resource guide).
- 9.) The University of Houston will participate in chamber-related functions throughout the state in accordance with its strategies and budget allocation.
- 10.) The University of Houston will provide after business hours workshops through TAAACC chamber members on "How to do Business with the University of Houston."
- 11.) TAAACC will encourage HUB certified members to conduct more business with the University of Houston.
- 12.) The University of Houston and TAAACC will discuss the development of measurable goals that will assist both entities in improving HUB participation.

Education of Businesses:

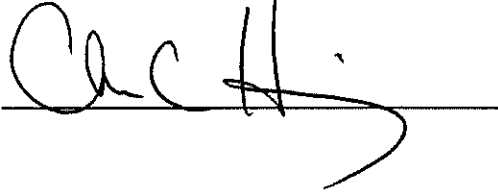
The University of Houston's staff will continue to provide education to TAAACC chambers regarding business opportunities and how to access them at chamber functions, quarterly board meetings and annual conventions.

Report of Memorandum of Cooperation Agreement:

The University of Houston will develop an annual report, to be distributed, which includes summaries of the activities and accomplishments of this Memorandum.

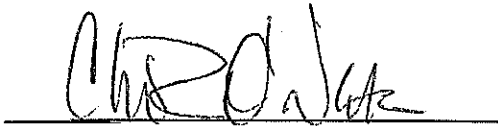
**TAAACC
Texas Association of African
American Chambers of Commerce**

Christopher Herring, Chairman



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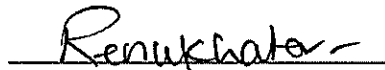
Charles O'Neal, President



A handwritten signature in black ink, appearing to read 'Charles O'Neal', written over a horizontal line.

University of Houston

Renu Khator, President



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