



**Memorandum of Cooperation Agreement
Between
Texas Association of African American
Chambers of Commerce (TAAACC)
and
The Department of Motor Vehicles**

This Memorandum of Cooperation Agreement (Memorandum) is between the Texas Association of African American Chambers of Commerce (TAAACC) and the Texas Department of Motor Vehicles (TxDMV) for the term of March 30, 2017 to March 30, 2019.

The purpose of this Memorandum of Cooperation is to encourage and assist the participation by African American Historically Underutilized Businesses (HUBs) in contracting opportunities within the TxDMV. The TxDMV will cooperate in the dissemination of information regarding TxDMV purchasing procedures and procurement opportunities extended to HUB vendors in an attempt to increase the level of African American HUB contractual agreements.

NOW THEREFORE, the TxDMV and TAAACC agree to the following:

Outreach Initiatives:

TAAACC will solicit its respective member chambers in an effort to identify and develop a listing of African American businesses that are HUB certifiable. TAAACC will identify African American firms not currently certified by the State of Texas HUB Program and encourage them to obtain HUB certification and register on the Centralized Master Bidder's List (CMBL).

Once these lists are compiled, they will be submitted to the TxDMV electronically. The TxDMV will communicate with TAAACC to relay purchasing and HUB vendor information that could be used to improve HUB participation.

The TxDMV will make electronic contact with TAAACC to advise TAAACC of existing or potential opportunities. Information regarding the TxDMV HUB program will be presented to TAAACC in order to maximize their members' opportunity to do business with the agency.

TAAACC will promote this initiative by providing ongoing advocacy, publicizing success stories and serving as point of contact for their member chambers.

TAAACC will work with the TxDMV by making suggestions and recommendations to improve the success of their members, as well as focusing on other impediments their members may experience in doing business with the state and TxDMV. The TxDMV will present information on the agency's unique missions and the work the agency performs that impacts the agency's procurement needs.

The TxDMV will identify representatives and other staff to confer with, and who may serve as resources to TAAACC related to ongoing HUB Program issues.

The TxDMV will provide TAAACC information concerning the agency's annual HUB Vendor forum in sufficient time so their members may be able to attend the event.



The TxDMV will participate in chamber-related functions throughout the state in accordance with its strategies and budget allocation.

The TxDMV and TAAACC will discuss the development of measurable goals that will assist both entities in improving TxDMV HUB participation.

Report of Memorandum of Cooperation Agreement:

The TxDMV shall create an annual summary report of the events, meetings attended by TxDMV staff, information provided to TAAACC, solicitation notices distributed and any other activities conducted by the agency to improve the number of HUB certifications through their affiliated chambers.

This report shall be submitted to the TAAACC Executive staff no later than January 31, 2018. TAAACC shall create an annual report submitted to the TxDMV outlining improvements made through their chamber affiliates and stating how they helped their members become HUB certified and registered on the CMBL.

Christopher Herring, Chairman of the Board
Texas Association of African American Chambers of Commerce

Whitney H. Brewster, Executive Director
Texas Department of Motor Vehicles