



TEXAS TECH UNIVERSITY™

Office of Procurement Services

**Memorandum of Cooperation Agreement
Between
Texas Association of African American Chambers of Commerce (TAAACC)
and
Texas Tech University**

This Memorandum of Cooperation Agreement (Memorandum) is amended and extended to cover the timeframe from September 1, 2017 to August 31, 2019, or until (one or) both parties agree not to (continue or) renew the Memorandum by and between the Texas Association of African American Chambers of Commerce (TAAACC), an outreach affiliate and the Texas Tech University (TTU), for the purpose of creating a relationship that will encourage and assist the development of participation by Historically Underutilized Businesses (HUBs) in contracting opportunities within the State of Texas. TAAACC and TTU will cooperate in the dissemination of information regarding purchasing procedures and procurement opportunities extended to HUB vendors in an attempt to increase the level of HUB contractual agreements.

WHEREAS, TTU and TAAACC enter into this Memorandum effective March 30, 2017.

NOW THEREFORE, TTU and TAAACC agree to the following:

Outreach Initiatives:

1. TAAACC will solicit its respective member chambers in an effort to identify and develop a listing of African American businesses that are HUB certified and qualify as HUB firms but are not currently certified by the state. TAAACC will encourage these African American business firms to obtain HUB certification.
2. Once these lists are compiled they will be submitted to TTU. TTU will communicate with TAAACC to relay purchasing and HUB vendor to improve HUB participation.
3. TTU, through the Texas Comptroller's Office, will assist TAAACC members to become certified HUB firms. TTU provide TAAACC a listing of existing or potential opportunities procurement opportunities. TTU will provide information and presentations to TAAACC regarding the TTU HUB program and the procurement process to maximize opportunities for TAAACC member chambers.
4. TAAACC will promote this initiative by providing ongoing advocacy, publicizing success stories and serving as point of contact for their member chambers. TAAACC will work with TTU on suggestions and recommendations for process improvement. As a sign of good faith and to serve as role models, TAAACC will request that their executive officers (where applicable) seek Texas HUB certification.

Box 41094 | Lubbock, Texas 79409-1094 | T 806.742.3844 | F 806.742.3820

5. TTU will provide to TAAACC, upon request, procurement award information every six months via excel spreadsheet, in accordance with TTU rules and procedure.
6. TTU will confer with and (if, and when appropriate) serve as resources for TAAACC Economic Development Committee related to ongoing HUB Program issues.
7. TTU will provide TAAACC information concerning HUB forums and training events.
8. TTU will provide TAAACC with a list of procurement contacts.
9. TTU will participate in chamber-related functions throughout the state in accordance with its strategies and budget.
10. TTU will provide workshops, after business hours, on “How to do Business with Texas Tech University” and will provide notice to TAAACC member chambers.
11. TAAACC will encourage HUB certifiable members to seek additional business opportunities with TTU.
12. TTU and TAAACC will discuss the development of measurable efforts of performance that will assist both entities in improving HUB participation.

Education of Businesses:

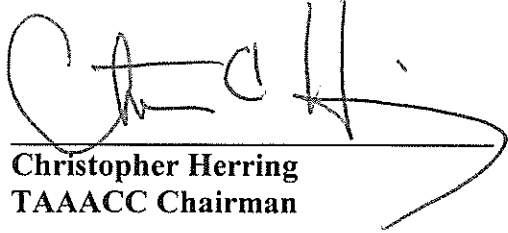
TTU’s staff will continue to provide education to TAAACC chambers regarding business opportunities at chamber functions, quarterly board meetings and annual conventions.

Report of Memorandum of Cooperation Agreement:

TTU will develop an annual report, to be distributed, which includes summaries of the activities and accomplishments of this Memorandum.


Signatures page follows

TAAACC
Texas Association of African
American Chambers of Commerce

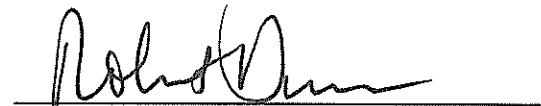


Christopher Herring
TAAACC Chairman

Texas Tech University



Lawrence Schovanec
President



Robert L. Duncan
Chancellor

Date: March 30, 2017