

## Memorandum of Cooperation Agreement

Texas Association of African American Chamber of Commerce

Texas A&M University

This Memorandum of Cooperation Agreement (Memorandum) is amended and extended to cover the timeframe from March 30, 2017 to March 30, 2019 or until either or both parties agree not to continue or renew the Memorandum by and between the Texas Association of African American Chambers of Commerce (TAAACC), an outreach affiliate and Texas A&M University (TAMU), an agency of the State of Texas, for the purpose of creating a relationship that will encourage and assist the development of participation by Historically Underutilized Businesses (HUBs) in contracting opportunities within the State of Texas. TAAACC and TAMU will cooperate in the dissemination of information regarding purchasing procedures and procurement opportunities extended to HUB vendors in an attempt to increase the level of HUB contractual agreements.

WHEREAS, TAAACC and TAMU entering the Memorandum effective March 30, 2017,

NOW THEREFORE, TAAACC and TAMU agree to the following:

### Outreach Initiatives:

- 1) TAAACC will solicit its respective member chambers in an effort to identify and develop a listing of African American businesses that are eligible and qualify for certification as HUB firms but are not currently certified by the State of Texas (State). TAAACC will encourage these African American owned firms to obtain HUB certification.
- 2) Once these lists are compiled, they will be submitted to TAMU. TAMU will communicate electronically with TAAACC to relay purchasing and HUB vendor information that can be used to help improve HUB participation.
- 3) TAMU will assist TAAACC members to become HUB certified firms. TAMU will make electronic contact with TAAACC, advising TAAACC of existing or potential opportunities and will provide information and presentations to TAAACC regarding TAMU's HUB program and the bidding process to maximize their opportunity to do business with the State.
- 4) TAAACC will promote this initiative by providing ongoing advocacy, publicizing success stories and serving as points of contact for the member chambers. TAAACC will work with TAMU on suggestions and recommendations for improving the process. As a sign of good faith and to serve as role models, TAAACC will request their board members (where applicable) to complete the HUB certification process.
- 5) TAMU will provide to TAAACC bid award information, in accordance with TAMU rules and procedures.
- 6) TAMU will identify representatives/staff to confer with and (if and when appropriate) serve as resources for TAAACC Economic Development Committee related to ongoing HUB Program issues.
- 7) TAMU will provide TAAACC with information concerning HUB forums.

- 8) TAMU will provide TAAACC with a roster of procurement contacts (resource guide).
- 9) TAMU will participate in chamber related functions throughout the state in accordance with its strategies and budget allocation.
- 10) TAMU will provide workshops through TAAACC members on "How to do Business with Texas A&M."
- 11) TAMU will encourage its buyers to conduct business with TAAACC HUB certified members.
- 12) TAMU and TAAACC will discuss the development of measurable goals that will assist both entities in improving HUB participation.

Education of Businesses:

TAMU will continue to provide education to TAAACC chambers regarding business opportunities and how to access them at chamber functions, quarterly board meetings and annual conventions.

Report of Memorandum:

TAMU will submit an annual report to TAAACC which summarizes the activities and accomplishments of this Memorandum.

Signed this 30<sup>th</sup> day of March, 2017

TAAACC:

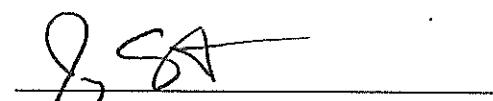
The Texas Association of African American  
Chambers of Commerce



Christopher Herring  
Chairman

TAMU:

Texas A&M University



Jerry Strawser  
Executive Vice President and CFO